ENROLMENT
INTERNATIONAL FLEX LEARNING SYSTEM

2024

OUR OFFERING

ONLINE SELF-PACED LEARNING

INSTRUCTOR LED LEARNING

PEER LEARNING

Norscot Playschool now offers a primary program for learners aged 5 to 11, and a lower secondary program for learners aged 11 to 14. Our flex learning system offers personalised learning with a combination of teacher led lessons, individual online work, and group work. The system is designed towards the Cambridge International exit exams. Learners receive exposure to a wide range of subjects, with a strong foundation in English, Maths and Science. The system can be followed at our learning centre or at home.

Only the final Cambridge secondary school exit exams are compulsory, but optional exams can be taken at any stage. Exams are conducted at accredited Cambridge exam centres throughout Gauteng, and must be arranged by parents directly with these centres. We provide continuous assessments of each learner throughout the year.

In order to follow the Cambridge system parents need to inform the Department of Basic education that their child is being homeschooled. Details are included in this document. We provide the academic and social support for homeschool learners through our flex learning system.

FEE STRUCTURE

Our services are provided on a monthly subscription basis.

Deposit payable on enrolment	One month's fees
Non-refundable registration fee	R 900
Monthly fee	R 3700

Bank details:
Bank – Standard Bank
Account Name – Norscot Playschool
Account Number – 023324244
Branch – Fourways Crossing
Branch Code – 051001
Reference – Learner's Name

LEARNER INFORMATION

One form per learner

Full names

Surname

Title

Initials

Gender Female Male Does not wish to specify

ID number *(required)*

Type of ID SA ID Passport Other Specify Other

Copy of ID/birth certificate attached *(compulsory)* No Yes

Home language

Date of birth Y Y Y Y / M M / D D

Physical address

Street name & number

City/Town

Province

Suburb

Country

Postal code

LEGAL GUARDIAN

The Legal Guardian is the parent or guardian of a Learner; or the person who has legal custody of a Learner. This person will be responsible for ensuring compliance with the requirements of the South African Schools Act, registering the learner for home-schooling with the Department of Basic Education, ensuring a good standard of education, maintaining a portfolio, monitoring the learner's progress. The Legal Guardian takes responsibility for the integrity and completion of marks towards the final report.

Is the Legal Guardian the same person as the Account Holder? No Yes – You do not need to complete this section.

Full names

Surname

Title

Initials

Cell number

SMS communication will be sent to this number.

Email

Important academic communication and notices will be sent to this email address.

ID number

Type of ID SA ID Passport Other Specify Other

Preferred method of communication: SMS Email

Physical address

Street name & number

City/Town

Suburb

Country

Province

Postal code

ACCOUNT HOLDER

Person responsible for payment

The Account Holder is the person/entity who undertakes to make payment of all amounts due to IFLS in respect of IFLS's provision of the Products and Services. It is the responsibility of the Account Holder to ensure that the correct information is provided to IFLS to finalise the registration. The Account Holder is also the person with whom IFLS enters into a contractual agreement. Please refer to the Ts and Cs for more information.

Full names

Surname

Title

Initials

Cell number

All financial correspondence will be sent to this email address.

Email

ID number *(required)*

Type of ID SA ID Passport Other Specify Other

PLEASE NOTE:
A copy of the Account Holder's ID must be attached.

Preferred method of communication: SMS Email

Physical address

Street name & number

City/Town

Suburb

Country

Province

Postal code

MEDICAL DETAILS

In case of a medical emergency the parents/guardian will be contacted. If Norscot Playschool are unable to make contact, the parents/guardian agree to permit Norscot Playschool staff to arrange medical assistance using the medical aid information below. The onus is on the parents/guardians to keep Norscot Playschool informed of any changes to this information.

Medical Scheme Name		Membership Number	
Main Member		**Doctor's Name**	
Alternative Contact Person		Street name & number	
Contact Number		Suburb	
		City/Town	
		Country	
		Province	Postal code

TECHNICAL REQUIREMENTS

Each learner requires their own electronic tablet. Specifications:
Android version 9 or higher
Minimum 2GB of RAM
Minimum 10GB of free space available. Only Wi-Fi connectivity is required.
A stylus for use with the tablet.

Examples of suitable equipment are given below:

https://www.takealot.com/rct-enkulu-mx101m2-10-1-3g-wi-fi-tablet/PLID70675630

https://www.takealot.com/sideswipe-dual-silicone-tip-stylus/PLID90353132

REGISTERING FOR HOMESCHOOLING

Each learner must be registered with the Department of Basic Education for homeschooling. https://www.education.gov.za/Programmes/HomeEducation.aspx
The application can be made electronically, and parents need to submit the following documentation: Parent/s certified ID copy.
In case of foreign nationals, certified copies of passport/ study permit/ work permit/ Asylum document is required
Last copy of school report (if the child was in school before, but if the child is only starting school now, you must attach an immunisation card)
Weekly timetable which includes contact time per day Breakdown of terms per year (196 days per year) Learning programme
Certified copy of child's birth certificate

It may be difficult to access the application forms or to submit the application on the website.
It is advisable to join the Pestalozzi Trust, a support group for homeschoolers, who can assist if you are unable to submit an application or to meet the criteria stipulated by the Department of Basic Education.
https://pestalozzi.org/

CONDITIONS OF ENROLMENT

Norscot Playschool undertakes to care for your child during the hours set out on the enrolment form (08h00 to 15h00). Should it occur that you find yourself in a position wherein you are unable to collect your child by 15h00 you are to contact a relative/friend as per the enrolment form and arrange for them to collect your child. Under no circumstances will the staff of Norscot Playschool be held accountable after 15h00.

Fees are subject to an annual increase, in January of each year, and are payable monthly in advance for each month. Notice or refund, to cancel the agreement and to require the child to leave Norscot Playschool forthwith is in the sole opinion of the principal/owner of Norscot Playschool if this becomes necessary. The parent/guardian may terminate the child's enrolment at Norscot Playschool on giving three calendar month's notice to the effect in writing, but shall still be liable for the full month's fees.

Neither Norscot Playschool nor any of its employees, or agents shall in any manner be responsible for any loss or injury whatsoever sustained by the child and arising from any cause whatsoever including negligence of the school or any of its employees, or agents. All personal belongings must be clearly marked. Norscot Playschool will not be held responsible for any lost items.

Parents may visit the school at any time but are requested not to interrupt the day's schedule.The school reserves the right to decide whether a child may or may not attend school for health reasons. According to City Health Regulations, a sick child may not remain at the school and has to be isolated at home, or at another suitable venue. The school must be notified of any cases of infectious diseases immediately. Furthermore, no child is to be brought to school suffering from a high temperature, a bad cough, vomiting, any infections, diarrhea, head lice, etc.

NB - In the case of a child returning to school after an infectious illness, a medical certificate clearing the child of the contagion will be required.

DECLARATION

ACCOUNT HOLDER

I,_____ (full names and surname), (ID number:_____) hereby confirm that I have read and fully understand the above terms and conditions and further that I am personally responsible for the payment of the account or any penalty cost or administration fees, as stipulated above and in the Registration Form. I bind myself to these terms and conditions.

Thus accepted and signed at _____ on this _____ day of _____ 20 _____

_____

Signature: Account Holder

LEGAL GUARDIAN (IF NOT ACCOUNT HOLDER):

I,_____ (full names and surname), (ID number: _____) hereby confirm that I have read and fully understand the terms and conditions as stipulated above and in the Registration Form. I bind myself to these terms and conditions.

Thus accepted and signed at _____ on this _____ day of _____ 20_____

_____

Signature: Legal Guardian